Annex 2:

Requirements on Form of Contract Proposal

**Technical bidding documents**

1. Company/institution profile (including but not limited to the company's basic information, scope of business, financial condition and testimonials)

2. Company qualification (including but not limited to its qualification, specialty, competence, related experience, and so on in undertaking subcontract work)

3. Overall technical scheme (including but not limited to research objective, research content, research methods and paths, scheduling, specific output/outcome, etc.)

4. Personnel arrangement (the experience of task leader and main researchers and organization system, including but not limited to their names, titles, duties, related experiences, as well as their responsibilities, working hours, and so on in this project)

5. Other (Things that need to be elaborated separately in order to complete the subcontract work. If you do not have anything to elaborate, just omit this item)

**Commercial bidding documents**

Commercial quotation (including but not limited to quotation in U.S. Dollar, quotation validity, quotation budget details, and usage)